



INVITATION TO PRE-QUALIFY FOR PROVIDERS OF SERVICES, WORKS AND SUPPLIES FOR FY 2021-2022

Mbale Clinical Research Institute (MCRI) is a legal entity conducting Non-commercial Research at Mbale Regional Referral and Soroti Regional Referral Hospitals in Eastern Uganda.

MCRI invites suitable qualified bidders to submit sealed applications to be prequalified for provision of goods, services and works as listed below, for the year 2021/2022.

CODE	ITEM
	GOODS/SUPPLIES
Lot 1	Supply of assorted stationery and general office supplies
Lot 2	Supply of computers, computer consumables, software and accessories
Lot 3	Supply of electronic equipment, accessories, consumables and software
Lot 4	Supply of audio-visual equipment and IT solutions
Lot 5	Supply and servicing of security systems, CCTV and access controls
Lot 6	Supply & maintenance of Air conditioners and accessories
Lot 7	Supply & maintenance of firefighting equipment and spares
Lot 8	Supply of office furniture, furnishings and fittings
Lot 9	Corporate wear, uniforms, protective wear, curtains, carpets & mattresses
Lot 10	Office consumables (Sugar, coffee, water, etc.)
Lot 11	Pharmaceutical supplies
Lot 12	Medical and clinical supplies
Lot 13	Supply of Petroleum products and lubricants
Lot 14	Tyres, tubes, batteries and spare parts

CODE	ITEM
	SERVICES
Lot 15	Advertising and media
Lot 16	Clearing and forwarding
Lot 17	Hotel accommodation and conference/workshop facilities
Lot 18	Printing art and design
Lot 29	Courier services
Lot 20	Website design
Lot 21	Repair and maintenance of generators and air conditioners
Lot 22	Computer hard ware and software maintenance and repair
Lot 23	Servicing of Air conditioners.
Lot 24	Servicing of fire extinguishers
Lot 25	Maintenance and repairs of office furniture and fittings
Lot 26	Repair and maintenance of Motor vehicles
Lot 27	Car hire and transport services
Lot 28	General insurance services
Lot 29	Medical laboratory equipment maintenance and repair services
Lot 30	Catering services
Lot 31	Fumigation services

CODE	ITEM
	SERVICES
Lot 32	Pharmaceutical and chemical waste management
Lot 33	Translation services
	WORKS
Lot 34	Electrical works and supplies
Lot 35	Metal works and fabrication
Lot 36	Building refurbishments and maintenance
Lot 37	General construction, maintenance and structural works

- Bidding will be conducted in accordance with the Domestic open bidding procedures contained in Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 (PPDA). The applications will be assessed for eligibility and evaluated on the basis of their responsiveness to specific evaluation criteria for each category. Prequalification is open to all eligible bidders.
- The pre-qualification documents can be accessed on our website (www.mcri.ac.ug) or on request by sending an email to info@mcri.ac.ug, copying in sadong@mcri.ac.ug.
- A non-refundable fee of **Shs. 50,000 (Fifty thousand shillings only)** shall be paid to the Bank Account below and a copy of the slip shall be attached along with your documents at submission.
Account Name: Mbale Clinical Research Institute
Account Number: 6005209518
Bank: Absa Bank- Mbale Branch
- The planned procurement schedule is as follows:

Activity	Date
Published Bid Notice	18 th March 2021
Bid Closing Date	01 st April 2021 at 5:00pm
Evaluation Process	08 th – 12 th April 2021
Display & Communication of the Best Evaluated Bidders	For 5 (Five) Working Days

- The closing date for receiving the application is on **1st April 2021** at 5:00pm. Late bids shall be rejected. Sealed bids must be delivered to the address below.

**The Chairperson,
Procurement and Disposal Committee,
Mbale Clinical Research Institute
1st Floor, HR/Accounts Office,
Plot 29-33, Pallisa Road
P.O. Box 1966, Mbale
Tel: 0205000607**